

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Mansfield and District Crematorium Joint Committee** held in the Ashfield District Council, Urban Road, Kirkby in Ashfield, NG17 8DAA on Monday, 24 February 2025 at 10.00 am.

PRESENT: Councillor T Hollis (Chair)
Councillor P Peacock (Vice-Chair)

Councillor C Huskinson, Councillor H Smith, Councillor A Burgin,
Councillor S Richardson, Councillor C Whitby and Councillor S Crosby

APOLOGIES FOR Councillor L Brazier
ABSENCE:

23 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

There were no declarations of interest.

24 DECLARATIONS OF INTENT TO RECORD THE MEETING

NOTED that no intention to record the meeting was declared apart from through the usual web platforms.

25 MINUTES OF THE MEETING HELD ON 16 DECEMBER 2024

The Minutes of the Meeting held on 16 December 2024 were approved as a correct record and signed by the Chair.

26 OPERATIONS REPORT

The report provided an update on the current operation of the Crematorium.

The Crematorium and Cemeteries Manager and Registrar presented the report highlighting the cremator and ancillary equipment, building maintenance and repair, and children's funeral fund update.

AGREED (unanimously) that:

- i) the committee noted the report.
- ii) the committee approved the spend of £12,895 to be used from reserves, for the repair and maintenance work to be carried out on the crematorium.
- iii) the committee approved the donation of £3000 to the Children's Bereavement Centre to fund 15 Counselling sessions for Children across in Mansfield, Ashfield and Newark and Sherwood.

27 FINANCIAL MANAGEMENT REVIEW APRIL-DECEMBER 2024

The report showed the forecasted year end position for the 2024/2025 financial year

for the Mansfield Crematorium as at 31 December 2024.

The Financial Services Manager for Mansfield District Council gave an overview of the report to the members of the Committee.

AGREED (unanimously) that:

- i) the financial information provided in Table 1 and Appendix 1 was for noting only.

28 REVENUE AND CAPITAL BUDGET 2025/26 - 2027/28

The report provided the revenue and capital budgets for 2025/2026 and the proposals for 2026/2027 and 2027/2028.

Table 1 in the report summarised the revenue budget information provided in more detail at Appendix 1.

AGREED (unanimously) that:

- i) the proposed revenue and capital budgets for 2025/26 be approved, as per Appendix 1.
- ii) the proposed revenue and capital budgets for 2026/27 and 2027/28 be approved in principle, be approved as per Appendix 1.
- iii) in 2025/26 an annual surplus of £701,657 be approved.
- iv) in 2026/27 and 2027/28 an annual surplus of £463,522 and £523,663 respectively be approved in principle.

29 DATES FOR MEETINGS AFTER MAY 2025

The report provided the proposed dates for 2025 – 2026 for consideration and approval having checked against financial reporting deadlines.

AGREED (unanimously) that:

- i) the following dates be approved -

22 September 2025 at Mansfield District Council
15 December 2025 at Newark & Sherwood District Council
23 February 2026 at Ashfield District Council
18 May 2026 at Mansfield District Council

30 COMMITTEE WORK PROGRAMME

The Members noted the Committee Work Programme.

31 DATE OF NEXT MEETING - MONDAY, 19 MAY 2025

32 EXCLUSION OF THE PRESS AND PUBLIC

Agreed (unanimously) that under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in part 1 of Schedule 12A of the Act.

33 CREMATORIUM DEVELOPMENT REPORT

Committee resolved that under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting during discussion of this item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Schedule 12A of the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

It is considered that the need to treat the information in this report as exempt outweighs the public interest in disclosure because of potential to prejudice the commercial interests of the contractor, if the financial details were to be put into the public domain thereby becoming available to competitors.

Meeting closed at 10.40 am.

Chair